

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

November 27, 2012

PRESENT

C. Colladay
P. Rodriguez
G. Destache
D. De Frates
J. Butler

ABSENT

GUESTS

J. Sincich

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
N. Harper
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

Mr. Jerry Sincich wanted to know how the change in the 1944 water agreement between Mexico & California is going to affect water rates. He also informed the Board of the upcoming public hearing at the City of Corona on the proposed annexation on December 10th at 6 pm.

BOARD ITEMS:

4. Minutes of the October 23, 2012 Regular Meeting.

ACTION: Director Butler moved to approve the Minutes as presented. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the financial report and to authorize payment of the October 23-November 27, 2012 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to look at electrician expense and see if it is a capital expense.

b. Lien update.

ACTION: Note and file.

The Board directed staff to add number of active liens to summary sheet.

7. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

8. Sycamore Creek Development.

a. Project Update – The General Manager reported that Woodside hired KIP to install water, sewer and recycled infrastructure. He also reported that Ryland is looking to purchase Tract 31908.

b. 1748 homes to be built. 1126 houses occupied to date. 64% complete.

9. Retreat Development – Ryland Homes.

a. Project Update – The General Manager reported that at the current rate the project could be built-out by year end.

b. 517 homes to be built. 478 houses occupied to date. 92% complete.

10. Ranpac “Toscana” Project.

a. Project Update – None.

b. 1443 estimated houses to be built.

11. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

a. Project Update – None.

12. Water Utilization Reports.

ACTION: Note and file.

13. Committee Reports.

a. Finance (Director Rodriguez) – Director Rodriguez reported that he will be coordinating a January 2013 meeting.

- b. Engineering (Director Destache) – Director Destache reported on the November 15th meeting.
- c. Public Relations (Allison Harnden) – Allison reported that we received a bottled water donation request from Temescal Valley Little League. She also reported that immediately following the December meeting we will be having a Christmas luncheon for Board and staff.

The Board directed counsel to review donations and bring back to next Board meeting.

14. General Manager's Report.

- a. General Manager's Report

ACTION: Note and file.

- 1. Enclosed Parking and Storage Proposal.

ACTION: Director Butler moved to approve the proposal in the amount of \$31,358. Director De Frates seconded. Motion carried unanimously.

- 2. Pressure Reducing Valve Requirements and Policy Proposal.

ACTION: Director Destache moved to approve the concept and directed staff to bring back to next meeting. Director De Frates seconded. Motion carried unanimously.

- 3. SSC Construction Inc. Percolation & Storage Project Payment Request No. 6.

ACTION: Director Rodriguez moved to approve the request. Director Destache seconded. Motion carried unanimously.

- 4. SSC Construction, Inc. Change Order Request No. 3.

ACTION: Director Destache moved to approve Change Order No. 3. Director Butler seconded. Motion carried unanimously.

- 5. SSC Construction, Inc. Change Order Request No. 4.

ACTION: Director Butler moved to approve Change Order No. 4. Director De Frates seconded. Motion carried unanimously.

- a. Operations Report.

ACTION: Note and file.

15. District Engineer's Report.

- a. Status of Projects

ACTION: Note and file.

- 16. District Counsel's Report** – Dave Saunders reported that he is working with City of Corona on a Covenant Not To Compete and will bring to the December board meeting.

He also reported on changes to the Conflict of Interest Code which will also be discussed in December.

17. Seminars/Workshops.

18. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of October was distributed to each Director along with the Agenda.

19. Adjournment.

There being no further business, the November 27, 2012 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:42 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____